

Housing Agreement 2012-2013

All Students are required to live on campus until they have 90 credit hours or turn 21 years of age; unless they are married, have a child that lives with them, or are living with their parents or guardians within 50 miles of campus. Being almost 21 or having 89 credit hours does not meet the minimum criteria and will not be considered a justifiable reason for an exemption. If you move without approval from the housing office you will be assessed a fee for moving off campus as stated in the current Maggie.

General Information - Please Print Clearly

Last Name: _____ First Name: _____ Middle Initial: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Personal Email Address: _____ Age: _____

Student Cell Phone: _____ Home Phone: _____

Housing Preference Information

1. I am a... Freshman Transfer Readmitted Student Current Student

2. Specific Roommate Request: _____ (Must be mutually submitted for approval.)

3. I am requesting a single room... Yes No

- Singles are assigned on a first come first serve basis and cost an additional \$400 each semester.

4. I have a documented medical need for an air-conditioner... Yes No

- Students must have paperwork from a medical professional documenting their need for an air conditioner. A doctor's note must be given to the Office of Student Affairs. If there are additional air-conditioned rooms they will be made available to students at large. A fee of \$160 will be charged for each resident of an air conditioned room.

5. Do you smoke? Yes No If no, would you live with a smoker? Yes No6. I generally keep my room... Always Clean Usually Clean Rarely Clean7. On weeknights I generally go to sleep... Before 11pm Between 11pm-1am After 1am8. I enjoy having groups of people in my room... Always Often Sometimes Never

9. I'm involved in the the following sports/activities: _____

Terms of Housing

1. Agreement: The Housing Agreement is a binding contract which obligates the student to live in college operated residence halls for a full academic year or remainder thereof, exclusive of vacation periods. This Agreement may not be cancelled after July 1 of any given year unless a student withdraws from the college, is graduating, or participating in an off campus academic endeavor. Early cancellation of this Agreement will result in a cancellation fee equal to one semester's room rate.

2. Assignment: The College will make every attempt to honor the requests of students in regard to residence hall room assignments; however, the College reserves the right to make all final decisions regarding all assignments of both permanent and temporary residence hall rooms. Assignments are made without regard to race, color, or national origin. Students must not sell, rent or sublet his/her assigned residence hall room, or assign this agreement to anyone without the prior written consent of the Office of Student Affairs.

3. Closing: Students must vacate the assigned residence hall by 6:00pm on the last day of classes before a break period or within 24 hours following his/her last final examination at the end of any semester. A student may receive permission from the Office of Student Affairs for an extended period of occupancy. Students must vacate the residence hall within 24 hours following their withdrawal, suspension, or dismissal from the College and/or residence hall.

4. Property Damage: The College is not responsible for any personal property loss or damage that occurs within the residence halls, regardless of cause. Residents are encouraged to check their parents' home owners insurance policy for coverage or take out renters insurance to protect their belongings.

5. Policies: By signing this agreement a Student accepts and agrees to all of the College/residence hall rules and regulations, including those outlined in the most current MacMurray College Student Handbook (The Maggie) found in the Student Affairs section on the MacMurray College website www.mac.edu/student_affairs/pdf/maggie.pdf. I acknowledge that I am fully responsible for knowing the content of The Maggie. If the actions of the student are found by the college to be in violation of the above referenced rules and regulations, or detrimental to the welfare of the student's fellow residents, student may be required to move to a different residence hall, may be subject to college disciplinary action, or may be required to vacate the College's residence hall. Violation by student of any terms of this Agreement may result in immediate termination of the agreement by the College. The College may agree to release student from this agreement, prior to its termination, upon receipt of written notice to the Office of Student Affairs. Upon early termination of this agreement by student, any refund of room and board charges to student will be made in accordance with the College's published refund policy. If the College fails to enforce any provision of this Agreement, the college is not deemed to have waived such provision and is not prevented from enforcing such provision thereafter. I hereby certify that I understand and accept these housing terms, and that I will comply with college rules and policies found in the Maggie and other publications. The College reserves the right to refuse housing to anyone.

Student Signature: _____ Date: _____

Contact Information

Contact Person: Dan Roberts, Coordinator of Residence Life

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