

impermissible benefit until the individual repays the benefit. Violations of these bylaws remain institutional violations per Constitution 2.8.1, and documentation of the individual's repayment shall be forwarded to the enforcement staff.

**16.01.3 Exception for Benefits Available to Other Students.** The receipt of a benefit by a student-athlete or his or her relatives or friends that is not authorized by NCAA legislation is not a violation if it is demonstrated that the same benefit generally is available to the institution's students, their relatives or friends or to a particular segment of the student body (e.g., foreign students, minority students) determined on a basis unrelated to athletics ability.

**16.01.4 Pay for Unspecified Expenses.** A payment to a student-athlete for unspecified, unitemized, excessive or improper expenses is not permitted.

#### **Definitions and Applications**

**16.02.3 Extra Benefit.** An extra benefit is any special arrangement by an institutional employee or a representative of the institution's athletics interests to provide a student-athlete or the student-athlete's relative or friend a benefit not expressly authorized by NCAA legislation. Receipt of a benefit by student-athletes or their relatives or friends is not a violation of NCAA legislation if it is demonstrated that the same benefit is generally available to the institution's students or their relatives or friends or to a particular segment of the student body (e.g., foreign students, minority students) determined on a basis unrelated to athletics ability.

### **Reporting Infractions Procedure**

#### **Policy**

The Infractions Procedure exists to provide all constituencies of MacMurray College, including administrators, faculty, staff, coaching staff members, students, student-athletes, alumni, boosters and friends, an opportunity to address concerns related to NCAA, SLIAC, MacMurray College and the Department of Athletics rule, regulation, policy and procedure compliance. The process is to give all constituencies a voice in insuring the integrity of the athletics program.

#### **Procedure**

1. Any constituent may contact one of eight members of the Compliance Committee.
2. The Compliance Committee consists of the Faculty Athletics Representative, the Director of Athletics, the Senior Woman Administrator, the Compliance Coordinator, the Director of Admissions, the Director of Financial Aid, a female student-athlete and a male student-athlete.
3. The contacted member of the Committee will set up an informal meeting. In attendance will be the contacted member, an additional committee member and the constituent expressing a concern.
4. The two committee members will hear the alleged compliance violation and collect information from the constituent. Upon completion of the meeting, the two committee members will set a meeting and notify the Director of Athletics of the alleged compliance violation.
5. The Director of Athletics and the two committee members will discuss the alleged compliance violation and if needed collect additional information. The Committee will then decide whether to:
  - (a) Further the investigation and pursue the alleged compliance violation in a formal manner through the Department of Athletics by the Athletic Administration. In this case, a formal report will document the findings of the investigation and will be kept on file in the Athletic Department. Upon completion of this initial, preliminary investigation, the appropriate governing body will be notified. This grievance report may be used in the evaluation of the athletics staff member. A copy of the report will be sent to the Compliance Coordinator, the Faculty Athletics Representative and the Senior Woman Administrator. Or
  - (b) The Director of Athletics will notify the concerned constituent that no basis was found for the allegation into compliance violations.

**At any time, any constituent of MacMurray College may contact the NCAA Enforcement Staff directly to report an alleged compliance violation without fear of reprisal at:**

**Telephone: (317)917-6222**

**U.S. Mail: NCAA Enforcement Staff  
P.O. Box 6222  
Indianapolis, IN 46206-6222**

MacMurray  
College

Department  
of  
Intercollegiate  
Athletics

Financial Aid  
&  
Awards and  
Benefits

## NCAA, SLIAC & IBFC Infractions

### Policy:

The MacMurray College Department of Athletics is committed to upholding the integrity and intent of the NCAA Division III, SLIAC, IBFC and the Institution. To promote this commitment, MacMurray College has established a Compliance Office and Program to enhance training, education, policies and procedures to insure the compliance with NCAA Division III, SLIAC, IBFC and Institutional rules and regulations.

Another task of the compliance office is to provide a prompt response when a rule or regulation violation occurs. It is the MacMurray College position that **ALL** violations will be reported regardless of the severity. When responding to a rule or regulation violation, the following are taken into account:

1. Was the violation intentional?
2. Was there a competitive advantage gained?
3. Was the student-athletes eligibility affected?
4. Is the violation isolated and non-recurring in nature?

As a general rule, unintentional secondary violations will be treated as an educational experience and viewed as a way to improve our administrative and compliance operations. However, recurring secondary violations and major violations will not be tolerated and strict disciplinary action will be taken. This policy is to serve as a strong message that MacMurray College is committed to rules compliance and the intent of the NCAA Division III, SLIAC, IBFC and the Institution.

### Procedure:

1. All coaches, staff members and student-athletes have an obligation to report all violations or potential violations of NCAA Division III, SLIAC, IBFC or Institutional rules or regulations to the Compliance Office and/or Director of Athletics.
2. All pertinent information needs to be submitted to the Compliance Coordinator/Director of Athletics who will conduct an internal investigation to review the facts and relevant regulations.
3. After the investigation, the Compliance Coordinator will share findings with the Director of Athletics provided the Director of Athletics was not the first contacted.
4. If a violation did occur, the information will be written into a formal report and submitted to the NCAA Division III, SLIAC and/or IBFC offices.

## Financial Aid: Bylaw, Article 15

## Awards, Benefits and Expenses for Enrolled Student-Athletes: Bylaw, Article 16

## Financial Aid—General Principles

**15.01.1 Institutional Financial Aid.** A student-Athlete may receive scholarships or educational grants-in-aid administered by an educational institution that do not conflict with the governing legislation of this association.

**15.01.2 Improper Financial Aid.** Any student-athlete who receives financial aid other than that permitted by the Association shall not be eligible for intercollegiate athletics.

**15.01.3 Institutional Financial Aid.** A member institution shall not award financial aid to student-athletes based on athletics participation or performance.

**15.01.4 Contribution by Donor.** It is not permissible for a donor to contribute funds to finance a scholarship or gift aid for student-athletes.

**15.01.5 Athletics Funds or Endowments.** No part of an institution's financial aid budget shall be set aside either for particular sports or for athletics in general, nor may an institution establish athletically related quotas of financial aid recipients. However, income from endowment funds that were received by the institution prior to January 1, 1979, and specifically designated for student-athletes can be awarded to student-athletes, provided the institution complies with the requirements set forth in Bylaw 15.4.1.

**15.01.5 Revised at 2004 Convention, effective August 1, 2008.**

- No part of an institution's financial aid budget shall be set aside either for particular sports or for athletics in general, nor may an institution establish athletically related quotas of financial aid recipients.

**15.01.6 Athletics Need Fund.** A member may not establish an "athletics need fund" for student-athletes and advertise its availability to prospective student-athletes who may qualify for need-based aid.

**15.01.7 Eligibility of Student-Athletes for Institutional Financial Aid.** A student-athlete must meet institutional regulations applicable to the general student body to be eligible for institutional financial aid.

**15.01.9 Maximum Institutional Financial Aid to Individual.** An institution shall not award financial aid to a student-athlete that exceeds the cost of attendance that normally is incurred by students enrolled in a comparable program at that institution.

### Definitions and Applications

**15.02.2 Financial Aid.** "Financial aid" is funds provided to student-athletes from various sources to pay or assist in paying their cost of education at the institution. As used in NCAA legislation, "financial aid" includes all institutional financial aid and other permissible financial aid as set forth below.

**15.02.2.1 Institutional Financial Aid.** The following sources of financial aid are considered to be institutional financial aid:

- (a) All funds administered by the institution, which include but are not limited to the following:
  - (1) Scholarships;
  - (2) Grants;

- (3) Tuition waivers;
  - (4) Employee dependent tuition benefits;
  - (5) Loans;
  - (6) Employment earnings from federal and state work-study program assistance; and
- (b) Aid from government or private sources for which the institution is responsible for selecting the recipient or determining the amount of aid, or providing matching or supplementary funds for a previously determined recipient.

**15.02.2.2 Other Permissible Financial Aid.** The following sources of financial aid are also permitted:

- (a) Financial aid received from anyone on whom the student-athlete is naturally or legally dependent;
- (b) Financial aid awarded solely on bases having no relationship to athletics ability;
- (c) Financial aid awarded through an established and continuing outside program (e.g., National Merit Scholar) in which athletics participation is not a major criterion;
- (d) Financial aid awarded through an established and continuing outside program (e.g., National Football Foundation) for the recognition of outstanding high-school graduates, in which athletics participation may be a major criterion, as outlined in Bylaw 15.2.3.5; and
- (e) Educational expenses awarded by the U.S. Olympic Committee.

### MacMurray College Financial Aid Policy

MacMurray College shall absolutely prohibit any coach from playing any direct recommendatory or decision-making role in the packaging of any individual student's financial aid.

### MacMurray College Financial Aid Procedure

All members of the Financial Aid Office are obliged to report to MacMurray College President Dr. Lawrence Bryan, immediately any effort by any coach to transgress the clear prohibition outlined in this policy.

### **Awards, Benefits and Expenses for Enrolled Student-Athletes—General Principles**

**16.01.1 Eligibility Effect of Violation.** Receipt by a student-athlete of an award, benefit or expense allowance not authorized by NCAA legislation renders the student-athlete ineligible to compete while representing the institution in the sport for which the improper award, benefit or expense was received. If the student-athlete receives an extra benefit not authorized by NCAA legislation or an improper award or expense allowance in conjunction with competition that involves the use of overall athletics skill (e.g., "superstars" competition), the individual is ineligible in all sports.

**16.01.2 Eligibility Ramifications- Restitution for Receipt of Improper Benefits.** For violations of all Bylaw 16 provisions in which the value of the benefit is \$50 or less, the eligibility of the student-athlete shall not be affected conditioned on the student-athlete repaying the value of the benefit to a charity of his or her choice. The student-athlete, however, shall remain ineligible from the time the institution has knowledge of the receipt of the