

### **Policy on Ensuring Equitable Institutional Support for All Varsity Sports**

MacMurray College is committed to equitable institutional support for all varsity sports. With this, MacMurray College is committed to providing fair and equitable financial support that meets the needs of each sports program and has developed a scheduling policy that ensures equitable competition for all varsity sports programs.

### **Policy Governing the Recruitment of Student-Athletes**

All MacMurray College personnel and all Representatives of its Athletics Interests will abide by Bylaw Article 13 of the NCAA Division III Manual in the recruitment of student-athletes. To ensure this end, MacMurray College will educate its various constituents in the following manner:

- A. Educational seminars
- B. Statement on website
- C. Brochures given to all current and prospective student-athletes.
- D. Brochures given to faculty, staff, parents, alumni, friends and all Representatives of Athletics Interests.

### **Presidential Responsibility Statement**

Subject to the authority of the Board of Trustees, the President of MacMurray College “shall direct and supervise the financial, educational, social, religious, and other activities of the College with the aim of promoting their quality and efficiency. The faculty, administrative staff, and all other College employees shall be responsible to the President through organizational channels.” (Bylaws of MacMurray College, Chapter IV, Sec. 1). This delegation of authority gives the President final authority over all athletics personnel, the budget for the athletics program, and the policies and standards of conduct for all representatives of the institution’s athletics program and interests.

### **Institutional Control and Accountability of Athletics Program Finances Policies & Procedures**

1. All income and revenue, including trade-out services and gifts-in-kind, targeted for the use of the athletics program (including fundraising by boosters) will be reported, recorded and acknowledged by the Development Office.
2. All expenses and revenues, including trade-out services and gifts-in-kind, associated with the operation of the athletics program shall be subject to an independent audit by an outside auditing firm each year. The Development records are included in the independent audit.
3. All Department of Athletics personnel are prohibited from maintaining funds or accounts that are not subject to institutional control and/or review. Specifically, all income and revenue, including trade-out services and gifts-in-kind, targeted for the use of the athletics program (including fundraising by boosters)

will be reported, recorded and acknowledged by the Development Office.

4. All athletically related fundraising activities must be cleared and coordinated through the Development Office prior to solicitations being made. Additionally, all income including trade-out services and gifts-in-kind will be reported, recorded and acknowledged by the Development Office.

### **Monitoring Missed Class Time & Required Days Off**

**NCAA Bylaw 3.2.4.13 Missed Class-Time Policies.** Active members are obligated to establish policies in all sports concerning student-athletes’ missed class time due to participation in intercollegiate athletic and in athletics competition scheduled during final examination periods (see Bylaw 17.1.6).

#### **17.1.5 Required Days Off**

**17.1.5.1 All Sports.** During the playing season (see Bylaw 17.1.1), all athletically related activities shall be prohibited during one calendar day per week, except during participation in NCAA Championships. (Adopted: 1/10/91 effective 8/1/92, Revised: 1/11/94, 1/10/95 effective 8/1/95)

**NCAA Bylaw 17.1.6 Missed Class Time – Practice.** No class time shall be missed for practice activities except when a team is traveling to an away-from-home contest and the practice is in conjunction with the contest (see Constitution 3.2.4.13). (Adopted: 1/11/00 effective 8/1/00)

**NCAA Bylaw 17.1.6.1 Missed Class Time for Competition in the Nontraditional Segment – Baseball, Field Hockey, Lacrosse, Soccer, Softball and Women’s Volleyball.** No class time shall be missed for practice or competition during the nontraditional segment. (Adopted: 1/8/01 effective 8/1/01, Revised: 1/12/04 effective 8/1/04, Revised 9/10/04)

#### **Policy**

MacMurray College, in accordance with expectations established by the NCAA, has established the following policies addressing required days off, missed class time – practice, missed class time for competition in the nontraditional segment and athletics competitions scheduled during the final examination period.

- During the playing season, all athletically related activities are prohibited one calendar day per week except during participation in NCAA Championships.
- No class time shall be missed for practice activities except when a team is traveling to an away-from-home contest and the practice is in conjunction with the contest.
- No class time shall be missed for a practice or competition during the nontraditional segment.
- No athletics events shall be scheduled during final examination periods.

MacMurray College

Department of

Intercollegiate Athletics

**MacMurray**  
COLLEGE

Faculty  
Educational  
Brochure

*Policies & Procedures Affecting  
Intercollegiate Athletics*



### **Explanation**

The MacMurray College Compliance Committee has developed this brochure to make faculty of MacMurray College aware of policies and practices affecting the operation of intercollegiate athletics. The Compliance Committee became aware of the need to this document when completing the NCAA Institutional Self-Study Guide which is an assessment tool furnished by the NCAA to make sure all member institutions are in full compliance with all NCAA rules and regulations.

### **MacMurray College Philosophy Statement on Athletics**

Participation in Athletics at MacMurray College is provided equally for men and women. It is a supplement to the academic program and is consistent with the overall mission of the college..." [Students'] transformation extends beyond the classroom to the many laboratories of learning and leadership in our students' chosen fields and in conscious integration of students' intellectual and extracurricular lives on campus".

Athletics provides a learning environment which fosters the development of key social and emotional values such as fitness and physical well-being, hard work and discipline, respect for rules and authority, sportsmanship, team work, fair play and ethical conduct. Moreover, the social interaction which the athletic arena provides encourages camaraderie and the development of lifelong friendships. All of these opportunities are provided at MacMurray College in an atmosphere where the health and safety and physical welfare of the student-athletes are of utmost importance.

MacMurray College strives to provide a competitive, high quality NCAA Division III program under the principles of fair play and amateur athletic competition. We take far more pride in the high percentage of our student-athletes who earn their degree and graduate than we do in the won – loss records of our teams. Winning is important, but to compete well and learn from the experience is the focus of the program.

### **The MacMurray College Department of Intercollegiate Athletics Vision Statement**

The MacMurray College Highlander Department of Intercollegiate Athletics will be the greatest collegiate athletic department in the country.

#### I. Social

- Its administrators, staff, coaches and student-athletes will be responsible, productive members of society.

- Our greatest concern will be the empowerment of others and to create a positive influence on all with whom we come into contact.

#### II. Academic

- Its student-athletes will reach their academic potential.
- We will graduate 100% of our student-athletes.

#### III. Athletics

- Its student-athletes will reach their athletic potential.
- Year in and year out, our teams will be above .500, ranked and competing in the playoffs and/or playing for a championship.

The Hallmark of MacMurray College Highlander athletics will be its significant achievement in all three areas. We will establish expected norms and raise ourselves to a level that others never dream of attaining. While not everyone will be capable of being a Highlander student-athlete, those who commit themselves to the true pursuit of our shared vision will be Champions.

### **Statement on Sportsmanship and Ethical Conduct**

#### **MacMurray College Sportsmanship Statement**

MacMurray College believes that intercollegiate athletics encourage the character development of participants, enhance the educational mission of the College and promote civility in society. Therefore, administrators, student-athletes, coaches, spectators and all others associated with the MacMurray College Department of Athletics and events should adhere to the fundamental values of respect, fairness, honesty, and responsibility.

#### **MacMurray College's Four Pillars of Sportsmanship**

1. Show respect for the players and fans at all times.
2. Show respect for the officials.
3. Understand and appreciate the rules of the contest.
4. Maintain self-control.

#### **Means of ensuring ethical sportsmanlike conduct:**

For each intercollegiate home contest, MacMurray will designate a game administrator to monitor conduct and take appropriate action in the case of violations. The game administrator will not be a Head Coach or Assistant Coach of a team involved in the contest.

At other times, anyone observing unethical unsportsmanlike conduct will be responsible for reporting it to the Athletic Director, who will take appropriate action.

#### **Administrators/Athletic Directors**

- Establish a positive environment.
- Inform coaches, student-athletes and spectators of expected behavior.
- Take a stand and uphold codes of conduct.
- Evaluate coaches' performances on the principles of sportsmanship, not just on win-loss records.

#### **Coaches**

- Instruct students on their responsibilities of sportsmanship.
- Respect the officials' judgment and interpretations of the rules.
- Be sensitive to explosive situations; remove player (s) before problems arise.

#### **Student-Athletes**

- Treat officials, coaches and opponents with respect.
- Exercise self-control.

#### **Parents/Students/Spectators**

- Don't harass or trash talk opponents or officials before, during or after a contest.
- Recognize and support the efforts of coaches, officials, and college administrators.

### **St. Louis Intercollegiate Athletic Conference Sportsmanship & Game Management Statement**

MacMurray College and the members of the Saint Louis Intercollegiate Athletic Conference (SLIAC) are committed to the principles of good sportsmanship. We believe that all student-athletes, coaches, and spectators should strive to represent the very best spirit and tradition of intercollegiate athletics. We request all constituents' cooperation by supporting the participants and officials in a positive manner.

Profanity, sexist, ethnic or racial comments, and/or intimidating actions directed at officials, student-athletes, coaches or team representatives will NOT be tolerated and are grounds for removal from the competition site.

Also, consumption or possession of alcoholic beverages and the use of artificial noisemakers are prohibited.

### **Absences for Athletic Contests**

Absences caused by participation in events sponsored by the College, such as athletic events, choir concerts, field trips, workshops, etc. may be excused by the Registrar. Students have the responsibility for arranging in advance to make up missed work.

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### **Scheduling Policy**

All of the varsity sport programs at MacMurray College will compete at the NCAA Division III level. In keeping with the philosophy of NCAA Division III, MacMurray College will give primary emphasis to regional in-season competition and will provide financial resources to all sports programs equitably to allow them to compete at this level.