

# MacMurray College

## Department of Intercollegiate Athletics

## Compliance & General Recruiting

**13.1.1.1 High-School Prospects.** In-person, off-campus recruiting contacts shall not be made with a prospect or the prospect's relatives or legal guardian (s) until the prospect has completed the junior year in high school.

**13.1.1.2 Four-Year College Prospects.** Institution needs permission to contact PSA enrolled at a four-year college.

- Self-release for Division III to Division III transfers (13.1.1.2.1)
- From first institutional AD Division I or II to III (13.1.1.2 (a))

**13.1.1.2.3 Student-Athlete Withdrawn from Four-Year College.** Institution may contact student-athlete who has officially withdrawn from previous institution without requiring permission to contact from previous institution.

**13.1.4.1 Prospect's Educational Institution.** Permission to contact PSA at educational institution.

**13.1.4.1 Practice or Competition Site.** No contact from the time PSA reports on call until release from dressing/meeting facility. For competition longer than one day, no contact until release on the last day.

### Evaluations

- No limit on number, time or location.
- Follow contact restrictions if there will be a face-to-face encounter
- New Division III Official Interpretation allows coaches to videotape PSA at regular club or high-school practice or competition as long as the staff member does not arrange activities.

### Telephone Calls

- No restriction on time period.
- No limit on the number of calls.
- Need permission to call PSA enrolled at four-year college.

### Offers And Inducements

**13.2.1 General Regulation.** An institution's staff member or any representative of its athletics interests shall not be involved, directly or indirectly, in making arrangements for or giving or offering to give any financial aid or other benefits to the prospect or the prospect's relatives or friends, other than expressly permitted by NCAA regulations. This prohibition shall apply regardless of whether similar financial aid, benefits or arrangements are available to prospective students in general, their relatives or friends. For violations of this bylaw in which the value of the offer or inducement is \$50 or less, the eligibility of the individual shall not be affected conditioned on the individual repaying the value of the benefit to a charity of his or her choice. The individual, however, shall remain ineligible from the time the institution has knowledge of the receipt of the impermissible benefit until the individual repays the benefit. Violations of this bylaw remain institutional violations per Constitution 2.8.1 and documentation of the individual's repayment shall be forwarded to the enforcement staff.

**13.2.2 Specific Prohibitions.** Specifically prohibited financial aid, benefits and arrangements include, but are not limited to the following:

- (a) An employment arrangement for a prospect's relatives;
- (b) Gift of clothing or equipment;
- (c) Cosigning on loans;
- (d) Providing loans to a prospect's relatives or friends;
- (e) Cash or like items;
- (f) Any tangible item, including merchandise;
- (g) Free or reduced-cost services, rentals or purchases of any type;
- (h) Free or reduced-cost housing;
- (i) Use of an institution's athletics equipment (e.g., for a high-school all-star game); or
- (j) Sponsorship of or arrangement for an awards banquet.

### Official Visit—Basics

- One per institution; Limit resets after October 15 following prospect's high-school graduation (Bylaws 13.7.1.1 and 13.7.1.2)
- No limit on number of Division III institutions visited
- Can visit on or after first day of senior year (Bylaw 13.7.1.1.1)
- 48-hour limit (Bylaw 13.7.2)

### Unofficial Visit—Basics

- Unlimited number
- No transportation, lodging or parking expenses provided
- Three complimentary admissions
- One on-campus meal
- Off-campus meal or any housing provided only if institution provides it for non-athletes.

### Publicity

- No comments on PSA before commitment, except to confirm recruitment (Bylaw 13.11.2).
- No publicity of visits (Bylaw 13.11.4).
- Announcement of PSA's commitment to institution only after paid acceptance of written offer of admission/financial aid (Bylaw 13.11.7).

### Permissible Recruiting Activities by Enrolled Student-Athletes

- Receive calls from PSA's at anytime regardless of PSA's year in school (Bylaws 13.02.3.1 and 13.1.3).
- Student-host, including the use of entertainment money and meals on a official visit (Bylaw 13.7.5.5).
- Make calls to prospective student-athletes at expense of the athletic department.

## NCAA, SLIAC & IBFC Infractions

### Policy:

The MacMurray College Department of Athletics is committed to upholding the integrity and intent of the NCAA Division III, SLIAC, IBFC and the Institution. To promote this commitment, MacMurray College has established a Compliance Office and Program to enhance training, education, policies and procedures to insure the compliance with NCAA Division III, SLIAC, IBFC and Institutional rules and regulations.

Another task of the compliance office is to provide a prompt response when a rule or regulation violation occurs. It is the MacMurray College position that **ALL** violations will be reported regardless of the severity. When responding to a rule or regulation violation, the following are taken into account:

1. Was the violation intentional?
2. Was there a competitive advantage gained?
3. Was the student-athletes eligibility affected?
4. Is the violation isolated and non-recurring in nature?

As a general rule, unintentional secondary violations will be treated as an educational experience and viewed as a way to improve our administrative and compliance operations. However, recurring secondary violations and major violations will not be tolerated and strict disciplinary action will be taken. This policy is to serve as a strong message that MacMurray College is committed to rules compliance and the intent of the NCAA Division III, SLIAC, IBFC and the Institution.

### Procedure:

1. All coaches, staff members and student-athletes have an obligation to report all violations or potential violations of NCAA Division III, SLIAC, IBFC or Institutional rules or regulations to the Compliance Office and/or Director of Athletics.
2. All pertinent information needs to be submitted to the Compliance Coordinator/Director of Athletics who will conduct an internal investigation to review the facts and relevant regulations.
3. After the investigation, the Compliance Coordinator will share findings with the Director of Athletics provided the Director of Athletics was not the first contacted.
4. If a violation did occur, the information will be written into a formal report and submitted to the NCAA Division III, SLIAC and/or IBFC offices.

## Recruiting: Bylaw Article 13 of the NCAA Division III Manual

## Principles Governing Recruiting

- The recruiting process involves a balancing of interests of prospective student-athletes (PSAs), his or her educational institution and the Association's member institution.
- Recruiting regulations shall be designed to promote equity among institutions in the recruitment of prospects.
- Recruiting regulations shall be designed to shield PSAs from undue pressures that may interfere with the scholastic or athletics interests of the prospects or the education institutions.

### General Principles

**13.01.1 Eligibility Effects of Recruiting Violation.** The recruitment of a prospect by a member institution or any representative of its athletics interests in violation of the Association's legislation, as acknowledged by the institution or established through the Association's enforcement procedures, shall result in the student-athlete's becoming ineligible to represent that institution in intercollegiate athletics. The Committee on Student-Athlete Reinstatement may restore the eligibility of a student involved in such a violation only when circumstances clearly warrant restoration. A student is responsible for his or her involvement in a violation of NCAA regulations during the student's recruitment and involvement in a major violation (see Bylaw 19.02.2.2) may cause the student to become permanently ineligible for intercollegiate athletics competition at that institution.

**13.01.2 Entertainment.** A member institution may provide entertainment (per Bylaw 13.5), at a scale comparable to that of normal student life and not excessive in nature, to a prospect and his or her parents (or legal guardians) or spouse only at the institution's campus (or, on an official visit, within 30 miles of the institution's campus). Entertainment of other relatives or friends of a prospect at any site is prohibited.

**13.01.3 Institutional Responsibility in Recruitment.** A member of an institution's athletics staff or a representative of its athletics interests shall not recruit a prospect except as permitted by this Association, the institution and the member conference, if any.

**13.01.4 Recruiting by Representatives of Athletics Interests.** Representatives of an institution's athletics interests (as defined in Bylaw 13.02.7) may make in-person, on- or off-campus recruiting contacts with a prospect; however, such off-campus contacts may not occur until the conclusion of the prospect's junior year in high school.

**13.01.5 Time Periods for Contacts.** In-person, off-campus contacts with a prospect or a prospect's relatives or legal guardian(s) may not be made until the prospect has completed the junior year in high school.

### Definitions & Applications

**13.02.6 Recruiting.** Recruiting is any solicitation of a prospect or a prospect's relatives [or legal guardian (s)] by an institutional staff member or by a representative of the institution's athletics interests for the purpose of securing the prospect's enrollment and ultimate participation in the institution's intercollegiate athletics program.

**13.02.6.1 Recruited Prospect.** Actions by staff members or athletics representatives that cause a prospect to become a recruited prospect at that institution are:

- (a) Providing the prospect an official visit;
- (b) Having an arranged, in-person, off-campus encounter with the prospect or the prospect's parent (s), relatives or legal guardian (s); or
- (c) Initiating or arranging a telephone contact with the prospect, the prospect's relatives or legal guardian (s) on more than one occasion for the purpose of recruitment.

**13.02.9.1 Official Visit.** An official visit to a member institution by a prospective student-athlete is a visit financed in whole or in part by the member institution, or by a representative of the institution's athletics interests.

**13.02.9.2 Unofficial Visit.** An unofficial visit to a member institution by a prospective student-athlete is a visit made at the prospect's own expense (see Bylaw 13.8). The provision of any expenses or entertainment by the institution or representatives of its athletics interests shall require the visit to become an official visit, except for the following:

- (a) The institution may provide complimentary admissions to an on-campus athletics event in which the institution's intercollegiate athletics team competes, in accordance with Bylaw 13.8.2.1;
- (b) The institution may provide transportation to the prospect, when accompanied by an institutional staff member, only to view off-campus practice and competition sites and other institutional facilities located within a 30-mile radius of the institution's campus, but the institution may not provide transportation to attend one of the institution's home athletics events (on or off campus) during the unofficial visit;
- (c) An institution may provide a meal to the prospect in the institution's on-campus student dining facilities during an unofficial visit. In addition, an institution may provide a meal in an off-campus dining facility when all on-campus dining facilities are closed, provided the institution can certify that it is the institution's normal policy to provide such a meal under similar circumstances to all prospective students (including non-athletes) visiting the campus; and
- (d) A member institution may provide housing to the prospect, provided such housing is generally available to all visiting prospective students.

### Contacts & Evaluations

**13.02.2 Contact.** A contact is any face-to-face encounter between a prospect or the prospect's parents, relatives or legal guardian (s) and an institutional athletics department staff member or athletics representative during which any dialogue occurs in excess of an exchange of greeting. Any such face-to-face encounter that is pre-arranged or that takes place on the grounds of the prospect's educational institution or at the site of organized competition or practice involving the prospect or the prospect's high school, preparatory school, two-year college or all-star team shall be considered a contact, regardless of the conversation that occurs