

COURSE NUMBER AND TITLE

September 2011

Catalog Description: OLDR 313. Industrial and Organizational Psychology (3)

This course examines how the principles, concepts, and theories of psychology can be used to increase the organizational effectiveness and individual well-being in the workplace.

Outcomes: At the end of this course, students will be able to:

1. Identify and describe the various theoretical explanations of the industrial-organizational process
2. Demonstrate how the principles, concepts, and theories of psychology can be used to increase organizational effectiveness and individual well-being in the workplace
3. Use the knowledge acquired in the course to assess an organization and develop a plan to improve the organization's or industry's effectiveness

Credit Hours: 3

Course Meeting Days, Times and Location: Saturday, October 8, 8:00 AM to 5:00
Saturday, November 5, “ “ to “
Computer Center, Education Complex

Instructor: David I. Dow MA, LCPC

Contact Information: Cell Phone 816-6800

Email: david.dow@mac.edu

Required Text: Psychology and Work Today, Tenth Edition

Grading Policy: There will be two examinations (fifty question-multiple choice) worth up to fifty (50) points each, given on the scheduled date and time. There will also be one term paper worth up to 100 points on any subject in the textbook, due on the date indicated on the course schedule. Up to 100 points will be given for submitting the assigned short answer essay questions at the end of each chapter by the designated date. Up to 50 points will also be given for an individual presentation of the student's term paper.

Attendance: Attendance and class participation are essential. Much research supports the fact that those who attend class regularly get better grades. If you miss a class due to illness, emergency, etc., you must contact the instructor prior to the beginning of class. Any examinations or presentations that are missed must be rescheduled with the instructor.

Academic Honesty Policy: Making unacknowledged and unauthorized use of the work of others, whether from other students or from sources in print or on-line is a matter of academic dishonesty and subject to penalties. The penalty is a grade of F in the course or for the work, at the discretion of the instructor. Instances of academic dishonesty are also reported to the Academic Standards Committee. For the full policy see the *Maggie*.

Disability Services- Students who need note takers, interpreters, un-timed tests or other services for students with learning disabilities should contact Pamela Harrison, Coordinator of Disability Services, at 217-479-7123 or email Pamela.harrison@mac.edu.

Course Schedule: The following is the schedule for the course:

Week 1- September 20-25

Read Chapters 1& 2

Submit answers to chapter 1 questions 3,6,8,9,10,12,17 by 9/24

“ “ “ “ 2 questions 2,4,5,7,13,17,20 by 9/24

Week 2- September 25- October 1

Read Chapters 3-5

Submit answers to chapter 3 questions 5,11,13,15,20,21,24 by 10/1

“ “ “ “ 4 questions 1,2,5,7,15,18,21 by 10/1

“ “ “ : 5 questions 3,4,9,11,13,16,19 by 10/1

Week 3- October 1-7

Read chapters 6-8

Submit answers to chapter 6 questions 2,5,8,10,12 14,15,16 by 10/7

“ “ “ “ 7 questions 2,3,19,16,17,20,21 by 10/7

“ “ “ “ 8 questions 3,4,5,10,12,14,20 by 10/7

1st Saturday class- October 8

Formal Introductions and discuss papers and presentations

Instructor will review chapters 1-8 and group exercise

Test No. 1 (Chapters 1-8)

Week 4- October 9-15

Read chapters 9&10

Submit answers to chapter 9 questions 4,6,7,10,11,14,16,18 by 10/15

Submit “ “ “ 10 questions 2,5,7,12,15,17,22 by 10/15

Week 5- October 16-22

Read chapters 11&12

Submit answers to chapter 11 questions 3,4,6,7,11,14,21 by 10/22

Submit “ “ “ 12 questions 1,7,8,9,16,20,22 by 10/22

Week 6- October 23-29

Read Chapters 13&14

Submit answers to chapter 13 questions 6,8,10,12,19,22,24 by 10/29

Submit “ “ “ 14 questions 1,4,6,10,13,18,21 by 10/29

Week 7- Oct 30- Nov 4

Study for Test No. 2

Develop paper and presentation to other students of the paper

2nd Saturday class- Nov 5

Instructor will review chapters 9-14 and group exercise

Test No. 2 (Chapters 9-14)

Student presentations of papers